Carryout Catering

### **FOOD & DRINK**

Serving sizes for **sides** are estimated based on 3-4 oz per person. Please consider larger quantities if using these items as a main or larger part of the meal. All food is prepared and put into aluminum pans with lids and/or foil and plastic wrap. Items may be picked up hot or cold (with reheating instructions).

Select beers are available to go in growlers or kegs.

## DELIVERY

Drop off delivery is available for a \$25 charge. Set up delivery may also available for an additional charge.

## ORDERING

A 72 hour notice is appreciated for off site catering and all orders must be prepaid in full. Complete the online inquiry form or email admin@sherwoodbrewing.com if you need assistance with placing your catering order.

# PAYMENT

Once you submit the online inquiry form you will receive an invoice within 24 hours which must be paid in full to complete the order. Check your SPAM folder and contact admin@sherwoodbrewing.com if you do not receive one.

Payment options and deadline will be listed on the invoice. If paying via credit card you will be charged a 3% processing fee.

You must cancel your order at least 5 days prior to pick up to receive a refund minus a 5% processing fee.

Refunds are not available if the order is canceled less than 5 days prior to pick up.

## **ADMINISTRATIVE CHARGE & GRATUITY**

To offset additional operational, administrative, packaging, and labor costs involved in catering services all items are subject to a 10% service charge. This is not a gratuity.

Gratuity is appreciated and will be disbursed to staff involved in completing the order.

A 6% state sales tax will be added to all taxable items.